



State of Ohio - Department of Taxation

Sales & Use Tax - Unit Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from: **Keim Lumber Company**

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchaser, or both, as shown hereon:

- | | |
|---|---|
| <input type="checkbox"/> For resale in the form in which received. | <input type="checkbox"/> For use or consumption as a material or part for incorporation into personal property for sale by Manufacturing, Assembling or Refining. |
| <input type="checkbox"/> A sale to a church. | <input type="checkbox"/> For use or consumption primarily in a Manufacturing operation to produce tangible personal property for sale. |
| <input type="checkbox"/> A sale to a nonprofit organization operated exclusively for charitable purposes in this state. | <input type="checkbox"/> For use or consumption directly in the production of personal property for sale by Farming, Agriculture, Horticulture, or Floriculture. |
| <input type="checkbox"/> A sale to the federal or state government or one of its political subdivisions | <input type="checkbox"/> For use or incorporation into a horticulture structure or livestock structure for a person engaged in the business of Horticulture or producing Livestock. |
| <input type="checkbox"/> For use or consumption directly in rendition of a public utility service. | |

OTHER (PLEASE BE SPECIFIC)

Purchaser Must Check a Box or State A Valid Reason For Claiming Exception or Exemption.

Purchaser's Information:

Company Name *Owner's Name*

Street Address *County*

City *State* *Zip*

Signature *Title*

Date *Telephone*

**PLEASE PRINT
CLEARLY**

KEIM LUMBER USE ONLY

INSTRUCTIONS FOR UNIT EXEMPTION FORMS

To our Customers,

If you wish to make a tax-exempt purchase with our company you will need to submit to us a Unit Exemption Certificate. The law requires us to charge sales tax on all purchases, unless we have the proper form filled out.

It is important the form is filled out completely and correctly.
We cannot accept incomplete forms.

1. Check the box which describes the reason for your exemption;
 - a. If none of the choices are appropriate, use the write-in area. If you use the write-in area, please be specific. Do not use General terms such as; manufacturing, or resale, or farm use. Those reasons are all covered in the checkboxes. The State wants specific detail if you use the write-in area stating how you are going to use the materials. If you have any questions, contact your accountant or our office.
2. Print your company information in the Purchaser's Information area;
 - a. It is important you fill out every field. If you do not have a company name, use the owners' name. If you have a company name, use both. It is important that either, the company name, or the owner's name matches the name used on all our invoices to you.
3. Sign, title, and date the form.

We apologize for this inconvenience and thank you in advance for your cooperation.

Sincerely,

Lavern Schlabach
Accounting & Technology Manager
Keim Lumber Company